

# Delaware County Treasurer SmartPay Works Electronic Statement Registration Process

## Enrollment Link

<https://delawarecountyohio.smartpayworks.com/>

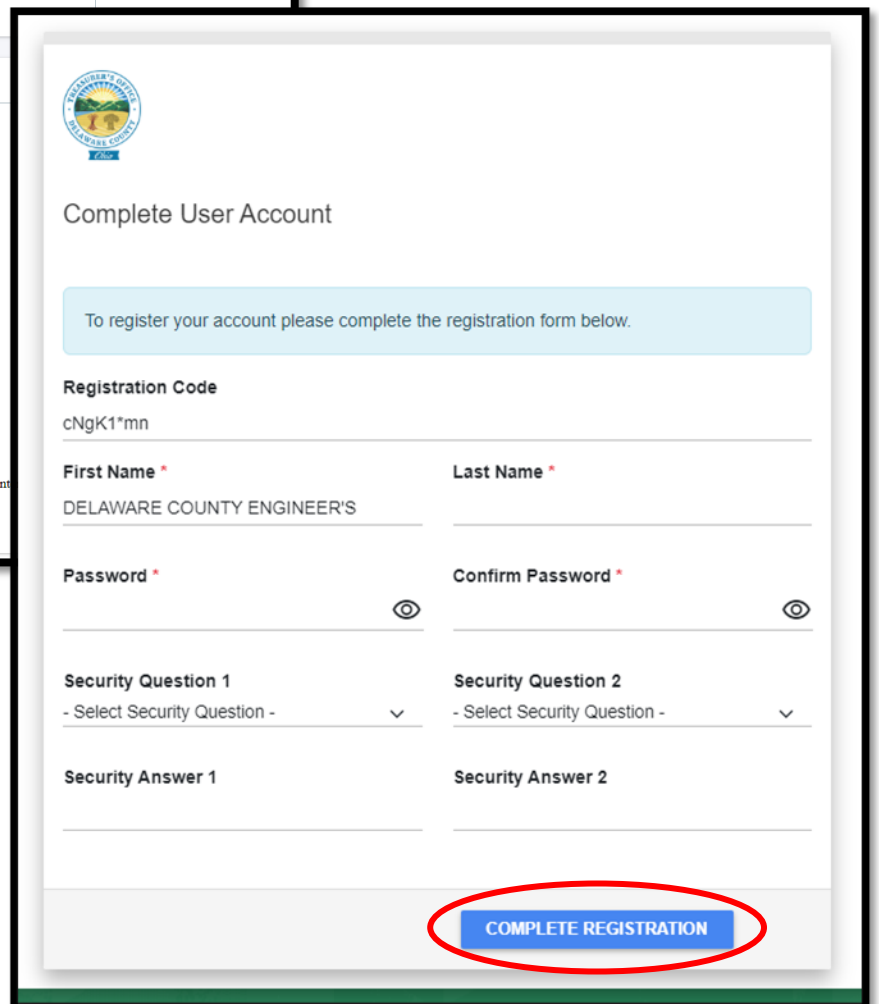
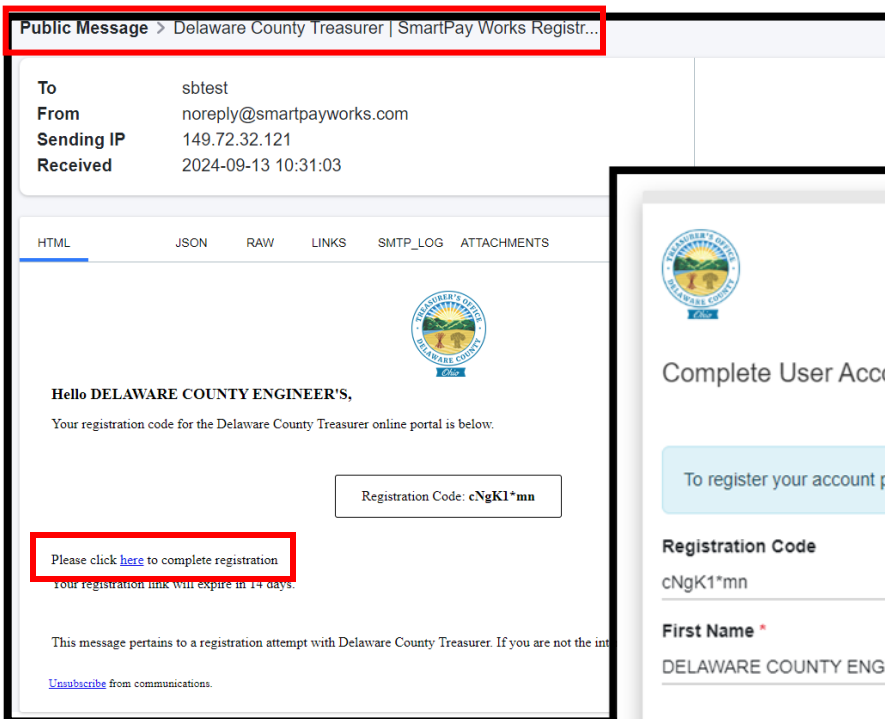
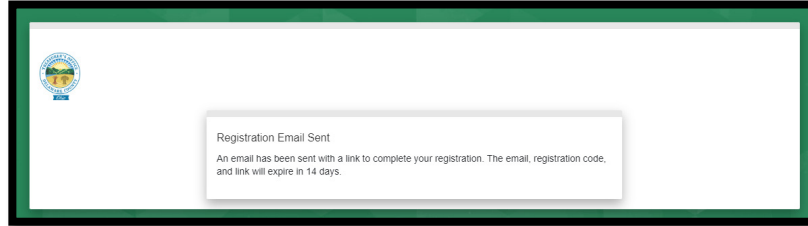
After clicking on the enrollment link, select “**Register**” and then fill in the necessary information exactly as it appears on statements. Then select the blue button labeled “**Find Parcel**”.

The screenshot shows the login interface. At the top right is a "Login" link. The main form area contains the Delaware County Treasurer logo, a "Login" button with a right-pointing arrow, an "Email" input field, a "Password" input field with a toggle eye icon, a "Remember Me?" checkbox, and a "Forgot Password" link. At the bottom of the form are three buttons: "Register" (with a plus icon), "LOGIN" (with a right-pointing arrow), and a blue "LOGIN" button. The footer text reads "© 2017-2024 - DELAWARE COUNTY TREASURER".

The screenshot shows the "Create User Account" form. It includes the Delaware County Treasurer logo, the title "Create User Account", and input fields for "Parcel", "Last Name on Bill", "Email Address for Signup", and "Confirm Email". A light blue informational box contains the text: "Please enter your information into the fields above, click Find Parcel. Your Last Name or Parcel Number (please include any special characters in the Parcel number) is REQUIRED in order to locate your bill." At the bottom, there is a "Return to Login" link and a blue "FIND PARCEL" button.

This screenshot is a larger view of the "Create User Account" form. The "Parcel" field contains "100-100-00-000-251", "Last Name on Bill" is empty, "Email Address for Signup" contains "sbtest@mailinator.com", and "Confirm Email" also contains "sbtest@mailinator.com". The same informational box is present. The "Return to Login" link and "FIND PARCEL" button are at the bottom, with the "FIND PARCEL" button circled in red.

After clicking on “Find Parcel” you will see the below “Registration Email Sent”. Go into your email and locate the email that is similar to the following email image and select “[here](#)” in the “Please click [here](#) to complete registration”



The “Complete User Account” will come up to complete the registration information. Once everything is filled in, select the blue button labeled “**Complete Registration**”.

Now the customer should be able to return to the login page or use the link on the first page to login with the credentials they created.